



402 LEE STREET
DECATUR, ALABAMA 35601
March 10, 2026
MINUTES

Council Chambers

Historic Preservation Commission

4:00 PM

I CALL MEETING TO ORDER: 4:02 PM

Present: John Allison, Bill Stone, Michelle Washington, Trudy Grisham

Absent: Caroline Duncan

II APPROVAL OF MINUTES: December 9, 2025

Vote: Motion made by Bill Stone to approve the minutes as submitted, seconded by Trudy Grisham. Unanimous approval, motion carried.

III ELECTION OF A NEW CHAIR AND VICE CHAIR

- 1) Officer Election- The Commission will elect its own Chairperson and Vice-Chairperson, and other officers from time to time as it determines necessary, all of whom shall be members of the Commission. Officers will be elected at their first regular meeting of each year, and the candidate receiving a majority vote of the entire membership of the Commission shall be declared elected.

Officer Qualification Considerations

Officers should be interested in holding the position(s), be able to devote sufficient time to Commission business, be committed to attend as many regular and special Commission meetings as possible, be prepared to make presentations to City Council, citizens, committees, neighborhood groups, and service clubs regarding commission responsibilities, projects, plans, and policies, and have sufficient experience on the Commission to

understand its role and function and to have a basic understanding of the City's applicable policies and development regulations.

- 2) Terms- Officers shall serve for one year or until his/her successor takes office. Officers shall be eligible for reelection; but no member shall serve as Chair for more than two (2) consecutive years.
- 3) Absence of Chair and Vice-Chair- When both the Chair and Vice-Chair are absent from a meeting, the members present shall select a member to temporarily act as Chair for that meeting by consensus or by a majority vote.
- 4) Officer Vacancy- A vacancy in an officer position shall be filled by election at the next regular or special meeting of the Commission from current Commission members. Until such election, the Vice-Chair shall serve as acting Chair, if the Chair position is vacant. All members elected to fill an officer position shall serve until the next annual officer election.

Officer Duties

- 1) Duties of Chairperson- The Chairperson shall preside at all meetings and hearings of the Historic Preservation Commission and shall have the duties normally conferred by parliamentary usage of such offices. The Chairperson may succeed himself/herself subject to the conditions outlined in Section B part 2 above. The Chairperson shall have the privilege of discussing all matters before the Commission and to vote thereon. All resolutions adopted by the Commission and Commission correspondence shall be signed in his/her name as the Chair of the Commission.
- 2) Duties of Vice-Chairperson- The Vice-Chairperson shall assume the duties and responsibilities of the Chair in the event that the Chair is absent or unable to perform their duties.

Vote: Motion made by Trudy Grisham to table election of officers until more HPC members are seated in June, seconded by Bill Stone. Unanimous approval, motion carried.

IV PUBLIC COMMENTS

V BOARD BRIEFING/BUSINESS:

Past Projects Updates:

Carnegie Center for the Arts Addition
Old State Bank NR nomination
Princess Theatre NR nomination
2nd Avenue Albany NR nomination

Current Grant Projects:

**Survey Mid-Century Modern neighborhood around Walter Jackson (CLG Grant)
(Presentation by Eocene)**

Presentation covered the survey area and methodology. Final report will be presented in September. A number of community members attended, but unfortunately none of them signed in on the sheet.

**Delano Tree Survey and Planting Plan (CLG Grant)
Old Town Tour (ETF Grant)
Digital Design Review Guide (ETF Grant)**

Future Grant Projects:

**Survey Mid-Century Modern neighborhood around Walter Jackson phase II
Resurvey Albany Residential
Walking tour of Old Decatur & Albany
Cedar Lake (marker, history, National Register nomination for St. Peter
Missionary)**

**VI Preservation Awards (vote needed)
 Preservation month ideas**

Motion to approve the list of preservation award winners for presentation at the May Architectural Review Board meeting by Trudy Grisham, seconded by Michelle Washington. Unanimous approval, motion carried.

Motion to adjourn meeting at 4:49 pm by Trudy Grisham, seconded by Bill Stone. Unanimous approval, motion carried. Meeting adjourned.

REMINDERS:

**CLG training, March 13, 9-12, Morgan County Archives
April Walking Tours**

Next meeting, June 9, 2026